

Standard Mail

Enhanced Carrier Route—Flats and Parcels

Related QSGs: 010, 012, 050, 750 Nonprofit: 670

643

Quick Service
Guide

Eligibility Overview (E630) Mailings of 200 or more addressed pieces (or 50 pounds of addressed pieces), sorted and marked as described below. Pieces must be part of a group of 10 or more to one carrier route, prepared in line-of-travel or walk-sequence order, as required. All pieces must fit within same processing category. Pieces are eligible if not required to be mailed at First-Class rates or not eligible for Periodicals rates. Nonprofit rates require specific authorization (E670).

Rates and Fees (R600)		Regular	Nonprofit
	<i>For pieces weighing 3.3 ounces (0.2063 pound) or less</i>		
	Basic	\$0.194	\$0.126
	High-Density	0.169	0.110
	Saturation	0.160	0.104
	<i>For pieces weighing more than 3.3 ounces (0.2063 pound)</i>		
	Per piece rates:		
	Basic	\$0.068	\$0.050
	High-Density	0.043	0.034
	Saturation	0.034	0.028
	PLUS Per pound for all rates:	0.610	0.370

Residual Shape Surcharge: Add \$0.20 per piece for items that are prepared as parcels (E610.5.5). Destination discounts apply to mail prepared as prescribed by USPS and addressed for delivery within service area of destination BMC/ASF, SCF, or delivery unit (E650). Annual \$150.00 presort mailing fee (E610.6.1).

Addressing (A930, A950) Each piece must include a complete delivery address with correct ZIP Code or ZIP+4 code, as appropriate. Carrier route information updated using CASS-certified process within 90 days before mailing date. Detached address labels required for merchandise samples (A060).

Characteristics and Content (C050, C600) Maximum weight: less than 16 ounces. (Merchandise samples with detached address labels may exceed these dimensions if the labels meet the standards in A060.)
Dimensions:
Flats:
■ Minimum: more than 11-1/2 inches long, or more than 6-1/8 inches high, or more than 1/4 inch thick.
■ Maximum: 14 inches long, 11-3/4 inches high, and 3/4 inch thick.
Parcels:
■ See C050 or Quick Service Guide 050.

Deposit Mailing entered at an acceptance point designated by USPS (D600).

Mail Preparation and Sortation (M620) Marking on each piece in the postage area:
■ **Regular:** "Presorted Standard" or "PRSRT STD."
■ **Nonprofit:** "Nonprofit Organization" or "NONPROFIT ORG." or "NONPROFIT."
■ Basic, High-Density, and Saturation rate pieces must also be marked "ECRLOT," "ECRWSH," or "ECRWSS," respectively, in the correct optional endorsement line under M013 or in correct carrier route information line under M014. Pieces in a mailing consisting of bundles claimed at more than one Enhanced Carrier Route rate must bear appropriate marking for rate claimed. Pieces not claimed at corresponding rate must not be included in the mailing and must not bear the "ECRLOT," "ECRWSH," or "ECRWSS" marking. For additional marking standards for carrier route pieces, see M014.
Documentation:
■ Postage statement:
Regular: Form 3602-P or 3602-PS (postage affixed), Form 3602-R or 3602-RS (permit imprint).
Nonprofit: Form 3602-NP or 3602-NPS (postage affixed), Form 3602-N or 3602-NS (permit imprint).
■ Supporting documentation: required unless correct rate is affixed to each piece or unless each piece is of identical weight and separated by rate when presented for acceptance; documentation generated by PAVE-certified software (or printed in standardized format).
■ Additional documentation to support density standards (M050).
Basic rate mail must be in line-of-travel (LOT) or in walk sequence (M050.3.4).
High-density (WSH) and saturation (WSS) rate mail must be in walk sequence (M050).
Palletization is preferred (see QSG 045).
See reverse for sack label Line 2 information.
Use standard sack label (M031).

Postage and Payment Methods (P600) Precanceled stamp (P023), meter (P030), or permit imprint (P040); applicable conditions and restrictions. Additional standards apply to mailings of nonidentical-weight pieces.

Special Services (S900) No special services are available for Standard Mail Enhanced Carrier Route flats and parcels (E610.9.1).

Bundling and Sacking Sequence

Bundle Preparation (M620.2)

Saturation¹

Bundles: 10 or more addressed pieces to same carrier route (city route, rural route, highway contract route, post office box section, or general delivery unit) must be prepared in bundles; fewer than 10 pieces allowed only if route has fewer than 10 delivery stops. Mail must be presented in walk-sequence (M050) and meet density standards.

Labels: Use optional endorsement line (OEL) with carrier route description prefix and route number (M013).

Rate: Saturation



High Density²

Bundles: 10 or more addressed pieces to same carrier route (city route, rural route, highway contract route, post office box section, or general delivery unit) must be prepared in bundles. Mail must be presented in walk-sequence (M050) and meet density standards.

Labels: Use OEL with carrier route description prefix and route number (M013).

Rate: High density



Basic

Bundles: 10 or more addressed pieces to same carrier route (city route, rural route, highway contract route, post office box section, or general delivery unit) must be prepared in bundles. Mail must be presented in line-of-travel or walk-sequence (M050).

Labels: Use OEL with carrier route description prefix and route number (M013).

Rate: Basic

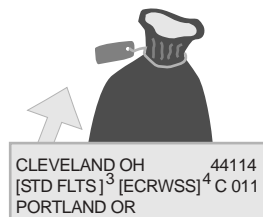


Sack Preparation (M620.4)

Carrier Route

Sacks: Required for flats and irregulars at 125 pieces or 15 pounds.

Labels: For Line 1, use city, state and 5-digit ZIP Code of destination. For Line 2, use "STD FLTS" or "STD IRREG," as applicable, and "ECRWSS," "ECRWSH," or "ECRLOT," as applicable, followed by route type and number.



5-Digit Scheme Carrier Routes

Sacks: Required for flats, no minimum.

Labels: For Line 1, use L001, Column B. For Line 2, use "STD FLTS CR-RTS SCH."



5-Digit Carrier Routes

Sacks: Required for flats and irregulars, no minimum.

Labels: For Line 1, use city, state, and 5-digit ZIP Code of destination. For Line 2, use "STD FLTS" or "STD IRREG," as applicable, and "CR-RTS."



1. Minimum 90% total active residential or 75% total active deliveries per route (100% if simplified address (E630.1)).
2. Minimum 125 pieces per route unless route has fewer than 125 deliveries.
3. Use "STD FLTS" for flats or "STD IRREG" for irregular parcels.
4. Use "ECRWSS" for saturation, "ECRWSH" for high density, and "ECRLOT" for basic.

This guide is an overview only. For the specific DMM standards applicable to this category of mail, consult the DMM sections referenced above and the general sections within each DMM module.